

Health and Adult Social Care and Communities Overview and Scrutiny Committee

Date of Meeting: 07 November 2019

Report Title: Work Programme

Senior Officer: Jane Burns, Executive Director of Corporate Services

1. Report Summary

- 1.1. To review items in the work programme listed in the schedule attached, together with any other items suggested by committee members.

2. Recommendation

- 2.1. To approve the work programme, subject to the agreement to add new items or delete items that no longer require any scrutiny activity.
- 2.2. To review the suggestions to add new items (Section 6) and delete items (Section 7), and determine which new items will be added to the work programme and when.

3. Reason for Recommendation

- 3.1. It is good practice to regularly review the work programme and update it as required.

4. Background

- 4.1. The committee has responsibility for updating and approving its own work programme. Scrutiny liaison meetings – held between the Chairman and Vice-Chairman of the committee, alongside the portfolio holders and key senior officers – ensure that there is continued awareness and discussion of upcoming policies, strategies and decisions within the committee's remit area.

5. Determining Which Items Should be Added to the Work Programme

- 5.1. When selecting potential topics, members should have regard to the Council's three year plan and to the criteria listed below, which should be considered to determine whether scrutiny activity is appropriate.
- 5.2. The following questions should be considered by the committee when determining whether to add new work programme items, or delete existing items:
- Does the issue fall within a corporate priority?
 - Is the issue of key interest to the public?
 - Does the matter relate to a poor or declining performing service for which there is no obvious explanation?
 - Is there a pattern of budgetary overspends or underspends?
 - Is it a matter raised by external audit management letters and or audit reports?
 - Is there a high level of dissatisfaction with the service?
- 5.3. The committee should not add any items to its work programme (and should delete any existing items) that fall under any one of the following:
- The topic is already being addressed elsewhere by another body (i.e. this committee would be duplicating work)
 - The matter is sub-judice
 - Scrutiny would not add value to the matter
 - The committee is unlikely to be able to conclude an investigation within a specified or required timescale

6. Items Suggested for Addition

- 6.1. Since the last meeting on 10 October 2019, the following reports and matters have been suggested for the committee to determine whether to add them to its work programme and if so, when.
- 6.1.1. 'Falls Prevention Strategy' – to consider an update on performance related to the Council's Falls Prevention Strategy.
- 6.1.2. 'Funding for the Congleton Minor Injuries Unit and Future Local Service Provision in Congleton' – This item has been added following the committee's formal request to the Cheshire CCGs (commissioner) and

East Cheshire NHS Trust (provider) to review and update the committee on the funding for the CMIU, as well as an outlook of future service provision in Congleton.

7. Items Suggested for Deletion

- 7.1. Since the last meeting on 10 October 2019, the following reports and matters have been suggested for the committee to determine whether to delete them from its work programme.

- 7.1.1. 'Impacts to Cheshire East Adult Social Care Services Following Decision on Millbrook Unit' – The committee has two reports on the performance of the redesigned adults and older people's mental health services on its agenda on 5 December 2019.

It is proposed to delete the above item from the work programme and to incorporate its brief within the other item, to improve the coherence of the report and make the agenda more manageable for the committee.

8. Implications of the Recommendations

- 8.1. There are no implications to legal or financial matters, equality, human resources, risk management, or for rural communities, children and young people or public health.

9. Ward Members Affected

- 9.1. All.

10. Access to Information

- 10.1. The background papers can be inspected by contacting the report author.

11. Contact Information

- 11.1. Any questions relating to this report should be directed to the following officer:

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